

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, JANUARY 15, 2020
7:00 P.M.
AGENDA

I. **Call to Order:** In accordance with the provisions of the New Jersey Open Public Meeting Act of 1975, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 P.M. in the Audubon Junior-Senior High School Media Center to the Retrospect newspaper and the Borough Clerk and by postings on the Audubon Public School District website and at the Main and the Pine Street entrance of the Junior-Senior High School.

II. **Roll Call**

SY 2018-2020

___ Marianne Brown ___ Pam Chiaradia ___ Jeff Whitman

SY 2019-2021

___ James Blumenstein ___ Allison Cox ___ Ralph Gilmore

SY 2020-2022

___ Ammie Davis ___ Joseph Ryan ___ Tara Sullivan-Butrica

SY 2020 Mt. Ephraim Representative

___ Nancy Schiavo

III. **Committee Appointments:** Suggested motion to approve the following board members to serve on committees as listed:

Committee	Governance	Operations	Education	Human Resources
BOE Chair	James Blumenstein	Allison Cox	Nancy Schiavo	Ammie Davis
District Lead	Andy Davis	Deborah Roncace & Bud Rutter	Shamus Burke	Andy Davis
Committee Member	Marianne Brown	Pam Chiaradia	James Blumenstein	Allison Cox
Committee Member	Joseph Ryan	Ralph Gilmore	Marianne Brown	Ralph Gilmore
Committee Member	Nancy Schiavo	Jeff Whitman	Tara Butrica	Jeff Whitman
Alternante	Tara Butrica	Ammie Davis	Joseph Ryan	Pam Chiaradia

Camden County Educational Services (CCESC) – TBD

Camden County School Boards Association (CCSBA) – TBD

Audubon Education Foundation (AEF) – Mrs. Chiaradia

Motion to Approve: _____ Second: _____

Roll Call:

James Blumenstein Pam Chiaradia Ralph Gilmore Nancy Schiavo
 Marianne Brown Allison Cox Joseph Ryan Jeff Whitman
 Tara Butrica Ammie Davis

IV. Authorizing Executive Session:

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

Any matter in which the release of information would impair a right to receive funds from the federal government;

Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

Any investigations of violations or possible violations of the law;

Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

V. **Call Meeting to Order**

VI. **Flag Salute**

VII. **Report:** Student Council Representative Riley Jakubowski

VIII. **PRESENTATION:**

June 30, 2019 Audit Report, Rob Inverso

IX. **Spotlight Program:**

THE AUDUBON BOARD OF EDUCATION SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS OF THE MONTH FOR DECEMBER 2019:

Pre-Kindergarten
Alaina Vorlander

Kindergarten
Emmett Gravante

Grade One
Wyeth Bier

Grade Two
Kylee Furness

Grade Three
Tyler McCloskey

Grade Four
Brady Malloy

Grade Five
Ryan Wynn

Grade Six
Brooke Wilson

Grade Seven
Payton Szkotak

Grade Eight
Annelise Giron

Freshman Class
Brian Dickie

Sophomore Class
Amanda Osinski

Junior Class
Joseph Monteferrante

Senior Class
Ethan Martin

X. RECESS:

XI. Approval Of Board Minutes:

1. Motion to approve the following minutes:

December 18, 2019 Public Session
December 18, 2019 Executive Session

Motion to Approve: _____ Second: _____

Roll Call:

- | | | | |
|-----------------------|-------------------|-------------------|-------------------|
| ___ James Blumenstein | ___ Pam Chiaradia | ___ Ralph Gilmore | ___ Nancy Schiavo |
| ___ Marianne Brown | ___ Allison Cox | ___ Joseph Ryan | ___ Jeff Whitman |
| ___ Tara Butrica | ___ Ammie Davis | | |

XII. Participation: (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

XIII. GOVERNANCE: Chairperson: Mr. Blumenstein – Committee Members: Ms. Brown, Mr. Ryan, Ms. Schiavo, Alternate: Ms. Butrica

1. Motion to approve the second reading and adoption of the following policies and regulations as recommended by the full Governance Committee of the Board.

Policy	Title	New/Revised
<u>3370</u>	Teaching Staff Member Tenure	Revised

Motion to Approve Item(s) 1: _____ Second: _____

Roll Call:

- | | | | |
|-----------------------|-------------------|-------------------|-------------------|
| ___ James Blumenstein | ___ Pam Chiaradia | ___ Ralph Gilmore | ___ Nancy Schiavo |
| ___ Marianne Brown | ___ Allison Cox | ___ Joseph Ryan | ___ Jeff Whitman |
| ___ Tara Butrica | ___ Ammie Davis | | |

XIV. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Chiaradia, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Davis

1. Board Secretary’s Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of November 2019. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

November Board Secretary's Report

- Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of November 2019. The Cash Reconciliation Report and Secretary's reports are in agreement for the month of November 2019.

November Cash Reconciliation Report

- Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
- Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- Motion to approve line item transfers for the month of November 2019.

November Line Item Transfers

- Motion to approve the bills payable list for January 2020 in the amount of \$643,546.48 when certified.

January Bill List

- Motion to accept the June 30, 2019 audit report.

2019 Audit Report

- Motion to approve the District's Corrective Action Plan for the Audit Report ending June 30, 2019:

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBILITY FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
2019-001 The Counts for On Roll Students, Resident LEP not Low Income Students, Resident Low Income Students, and Resident LEP Low Income Students did not agree to supporting documents.	The Business Administrator will exercise care and develop written procedures for preparing the Application for State School Aid.	The Business Administrator will maintain workpapers on the prescribed state forms or their equivalent.	Business Administrator	10/15/2019

- Motion to accept and approve the report of procurement review and Corrective Action Plan through the school nutrition program for the 17-18 school year.

School Nutrition Program Report

- Motion to acknowledge Safety Drills conducted in the District Schools:

Haviland Avenue School

December 18, 2019 Fire Drill
 December 6, 2019 Lockout Drill

Mansion Avenue School

December 13, 2019 Fire Drill
December 18, 2019 Evacuation Drill

Audubon High School

December 18, 2019 Lockout Drill
December 6, 2019 Fire Drill

11. **Approval of Professional Service Agreements for the 2019-2020 School Year**

WHEREAS, the **Administrative Team (Principals)** has compiled a list of private providers, qualified to perform professional consultations and services; and

WHEREAS, the **Board**, pursuant to its authority under N.J.S.A. 18A:18A-5(a)(1), may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefor; and

WHEREAS, the **Board** has determined, based upon the recommendation of its **Administration**, that there is a continued need for the professional consultations and services for the 2019/2020 school year and that the award of said contracts will allow for the continued provision of high quality services at a fair and competitive price; and

WHEREAS, the total amount to be paid to any one vendor shall not exceed the rates as listed for the current school year;

NOW, THEREFORE, BE IT RESOLVED by the **Audubon Board of Education**, that the **Board** hereby approves the list of **Approved Private Providers** to perform such professional consultations and services as are determined necessary and prudent by the **Administrative Team (Principals)** for the 2019/2020 school year; and be it

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute professional services contracts with Approved Private Providers upon final approval of the form of contracts by the Superintendent of Schools & School Business Administrator and when needed by the School Board Solicitor.

Virtua Health – Occupational & Employee Health Services

Student Assessment - \$78.00
9-Panel Instant Urine Drug Screen - \$78.00
Breath Alcohol Test \$28.45
Breath Alcohol Test Confirmation - \$28.45
After Hours Call in Fee - \$250.00
After Hours No Show Fee - \$250.00

Virtua Occupational & Employee Health Services Agreement

Motion to Approve Item(s) 1 through 11: _____ Second: _____

Roll Call:

___ James Blumenstein ___ Pam Chiaradia ___ Ralph Gilmore ___ Nancy Schiavo
___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Jeff Whitman
___ Tara Butrica ___ Ammie Davis

XIV. EDUCATION: Chairperson: Ms. Schiavo - Committee Members: Mr. Blumenstein, Ms. Brown, Ms. Butrica, Alternate: Mr. Ryan

1. **Approval of Attendance at Conferences and Workshops for the 2019-2020 School Year**

WHEREAS, certain **Audubon Public School District employees** have requested authorization to attend the conference(s)/Workshop(s) listed below, and

WHEREAS, the attendance of each employee at the specified conference/workshop is educationally necessary, fiscally prudent and 1) directly related to and within the scope of the employee's current responsibilities and the **District's Professional Learning Plan**, and 2) critical to the instructional needs of the District or furthers the efficient operation of the District;

NOW, THEREFORE BE IT RESOLVED, that the **Audubon Board of Education** authorizes the attendance of the employees at the specified conferences/workshops listed below, and be it

FURTHER RESOLVED, that the **Board** hereby determines that the estimated expenses related to the authorized travel listed below are justified and

THEREFORE, authorizes payment of any registration fees and statutorily authorized travel expenditures to the designated employees, not to exceed District budgetary limitations and to be in accordance with the provisions of *N.J.S.A. 18A:11-12*, the District's travel policy and procedures, State travel payment guidelines established by the Department of Treasury in NJOMB circular letter 08-13-OMB, and with the guidelines established by the federal Office of Management and Budget:

	Participant	Conference Title & Location	Date(s)	Cost
A	Patricia Martel	Genesis South Jersey Users Group Shamong, NJ	7/18/19, 9/26/19, 11/20/19, 1/22/20, 8/25/20, 5/6/20	Travel
B	Patricia Martel	South Jersey Data Leaders Voorhees Township, NJ	11/19/19, 1/28/20, 3/1/20, 5/19/20	Travel
C	Patricia Martel	Critical Issues Committee – State Assessment & Grad Requirements Monroe, NJ	12/11/19, Jan date TBD	Travel
D	Patricia Martel	Building a Culture of Capacity & Commitment Sewell, NJ	12/12/19	Travel
E	Phyllis Barnes	Best Practices for Paraprofessionals Blackwood, NJ	1/24/20	Conference Cost \$149.99
F	Greg Smith	NJASA TECHSPO 20 Atlantic City	1/30/20	Conference Cost \$299.00 Travel
G	Ann Rossi-Alston	3 rd Annual School Nurse Professional Development Day Collingswood, NJ	2/14/20	No Cost
H	Patricia Snyder	3 rd Annual School Nurse Professional Development Day Collingswood, NJ	2/14/20	No Cost
I	Amanda Brown	NJAHPERD Annual Convention Long Branch, NJ	2/25/20	Conference Cost \$150.00 Travel
J	Patricia Martel	State Mandated Test Coordinator Training Monroe Twp., NJ	3/3/20	Travel
K	Greg Smith	State Mandated Test Coordinator Training Monroe Twp., NJ	3/3/20	Travel

L	Tony Carbone	60 th Annual DAANJ Workshop Atlantic City, NJ	3/17/20, 3/18/20, 3/19/20, 3/20/20	Conference Cost \$793.99 Travel
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2. + Motion to approve the issuance of written decisions affirming, rejecting, or modifying the Superintendent's determination in regard to incident(s) reported at the December 18, 2019 meeting of the Board of Education.

School	Incident Report Number	Board Determination
Haviland	None Reported	Not Applicable
Mansion	6538	Affirmed
Mansion	6567	Affirmed
Audubon High School	None Report	Not Applicable

3. + Motion to approve the following field trip requests for the 2019-2020 school year:

School	Destination of Trip/ Staff in charge	Date	Time(s)	Chaperones & Students	Purpose of Trip	Bus Cost
HS	Kershaw School Mt. Ephraim to Audubon Jr./Sr. High School W. VanFossen	1/24/20	Depart 8:50 am Return 10:15 am	4 chaperones, 35 students	Curriculum Presentation at Audubon High School	\$54.58 Paid by ABOE
HS	Haviland Avenue School W. Van Fossen, M. Bonvetti, J. Mueller	2/21/20	Depart 10:00 am Return 12:30 pm	3 chaperones, 40 students	To deliver character development lessons to grades 1' and 2	\$81.28 Paid by ABOE
HS	Camden County College E. Warren	2/26/20	Depart 8:30 am Return 1:00 pm	2 chaperones, 40 students	Placement testing class of 2020	No Cost
HS	Washington, DC D. Niglio	2/27/20	Depart 7:00 am Return 7:30 pm	3 chaperones, 35 students	Learn about forensic principles and application of forensic techniques at the Museum of Natural History	\$581.20 Paid by Students
MAS	Mansion Avenue School W. VanFossen, M. Bonvetti	3/27/20	Depart 12:45 pm Return 2:30 pm	2 chaperones, 19 students	To deliver character development lessons to grades 5 and 6	No Cost
HS	Rowan College of South Jersey W. VanFossen	4/7/2020	Depart 8:30 am Return 1:00 pm	2 chaperones, 25 students	Campus tour & schedule classes for fall 2020	No Cost
HS	Drexel Cadaver Lab N. Wolgamot	4/24/20	Depart 9:10 am Return 2:32 pm	2 chaperones, 35 students	Hands on experience with the human body for my Human Anatomy & Physiology students	\$215.56 Paid by Students
HAS	Haviland Elementary J. Mueller	1/23/20	Depart 8:30 am Return 9:30 am	2 chaperones, 43 students	Delivering monster stuffed animals to the designers from 2 nd grade Art Club	\$55.16 Paid by ABOE
HS	Virtua Hospital & Ronald McDonald House	4/1/20	Depart 8:45 am Return 1:00 pm	2 chaperones, 14 students	Learning about Health Careers & doing community service by taking	\$153.84 Paid by ABOE

					collected food & paper products to Ronald McDonald House	
HS	Camden County College E. Warren	5/4/20	Depart 8:30 am Return 12:30 pm	2 chaperones, 25 students	Camden County College Registration	No Cost
HS	Tall Pines Day Camp E. Warren	5/13/20	Depart 8:30 am Return 2:30 pm	9 chaperones, 95 students	8 th grade class trip	\$426.76 Paid by Students

4. Student Statistics December 2019

Date	Haviland Avenue	Mansion Avenue	Audubon Jr./Sr. HS	Out of District	Total
1/2/2020	272	388	805	24	1489
12/2/2019	275	388	804	24	1491
1/2/2019	314	382	799	26	1521

5. + Motion to approve the following use of facilities requests:

School	Location	Activity	Start/End Date(s)	Time(s)	Contact
HS	Track & Field Facilities	St. Rose of Lima Track Team	3/1/20 – 6/1/20	5:30 pm – 7:30 pm	Carole Fesi
HAS	Library	Haviland Avenue PTA	3/5/20	8:00 am – 2:30 pm	Amanda Negro
MAS	Library	5 th Grade PTA Meeting	2/11/20	6:30 pm – 8:30 pm	Cara Gaehring
MAS	All Purpose Room	Paws Veterinarian Program	2/20/20	3:00 pm – 4:30 pm	Melissa McCloskey
MAS	All Purpose Room	Michael Waldron/Ryan Czop Soccer	3/6/20, 3/20/20, 3/27/20, 4/3/20 & 4/24/20	6:15 pm – 8:15 pm	Michael Waldron

6. Motion to approve 2019-2020 High School Plus Program Agreement reflecting policies and procedures of Camden County College.

High School Plus Program Agreement

7. Motion to approve the Health and Safety Evaluation of School Buildings Checklist Statement of Assurance for the 2019-2020 school year.

Statement of Assurance

8. + Motion to approve eight (8) two-hour family writing workshops at Mansion Avenue School for the 2019-2020 school year on dates to be determined with staffing needs as listed, to be paid through Title I.

Two Staff Members:

12 total hours non-instructional prep time	\$30.00 per hour	Total: \$360.00
9 total hours non-instructional set-up and clean-up	\$30.00 per hour	Total: \$270.00
16 total hours instructional time	\$40.00 per hour	Total: \$640.00
Total compensation per staff member		Total: \$1270.00

9. + Motion to approve the 2020-2021 District Calendar.

District Calendar

10. Motion to approve homebound instruction for the following student(s):

STUDENT ID#	DATE
01898	Home Instruction effective retroactive to January 1, 2020 – January 13, 2020
02804	Home Instruction effective retroactive to December 4, 2019 - February 18 2020, starting January 13, 2020 student is cleared for Periods 1-3 as tolerated
00444	Home Instruction effective retroactive to January 5, 2020 – February 5, 2020
02700	Home Instruction effective retroactive to January 9, 2020 – February 9, 2020

Motion to Approve Items 1 through 10: _____ Second: _____

Roll Call:

- James Blumenstein Pam Chiaradia Ralph Gilmore Nancy Schiavo
 Marianne Brown Allison Cox Joseph Ryan Jeff Whitman
 Tara Butrica Ammie Davis

XV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Mrs. Cox, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia

1. Motion to accept, with best wishes, the letter of resignation, with intent to retire, from Jacqueline Castaldi School Nurse at the high school, effective July 1, 2020.
2. + Motion to approve the following cafeteria aides retroactive from January 2, 2020 through June 30, 2020 based on an agreement between the Audubon Board of Education and the Audubon Education Association with consideration of updated New Jersey Legislation, pending all district and State requirements at rates defined below:

NAME	SCHOOL	HOURLY RATE
Beebe, Amie	HAS Cafeteria	\$11.15 per hour
Biasiello, Julia	HAS Cafeteria	\$11.40 per hour
Ferrell, Anna Marie	MAS Cafeteria	\$11.20 per hour
Holmes, Elaine	MAS Cafeteria	\$11.15 per hour
Kaufman, Diane	HAS Cafeteria	\$11.10 per hour
McGettigan, Suzanne	MAS Cafeteria	\$11.20 per hour
Singh, Lainie	HAS Cafeteria	\$11.20 per hour
Steinberg, Mary Ann	HAS Cafeteria	\$11.00 per hour

Tobey, Lois	MAS Cafeteria	\$11.25 per hour
Thorn, Elizabeth	HAS Cafeteria	\$11.00 per hour

3. Motion to approve \$11.89 per hour as the rate of pay for substitute secretaries effective retroactive to January 2, 2020.
4. Motion to approve \$11.30 per hour as the rate of pay for substitute custodians effective retroactive to January 2, 2020.
5. Motion to approve a revised request from Jessica Pitt, English Teacher at the high school, to invoke a leave of absence, effective March 9, 2020 to June 19, 2020, as described below:

March 9, 2020 through May 15, 2020	Paid Leave
May 18, 2020 through June 19, 2020	Unpaid Leave
March 9, 2020 through June 7, 2020	Federal FMLA
June 8, 2020 through June 19, 2020	NJ Family Leave

6. + Motion to approve a request from Beth Crosby, Special Education Teacher at Haviland Avenue School, to invoke a leave of absence, effective January 2, 2020 to February 14, 2020, as described below:

January 2, 2020	Paid Leave/Personal Day
January 3, 2020 through February 14, 2020	Unpaid Leave
January 2, 2020 through February 14, 2020	Federal FMLA

7. Motion to rescind the following 2019-2020 winter Athletic Department/Coaching Staff positions.

<u>Name</u>	<u>Position</u>
Shawn Agnew	Wrestling Assistant

8. Motion to approve the following paid winter coaching positions for the 2019-2020 school year based on the negotiated agreement between the Audubon Education Association and the Audubon Board of Education, pending the completion of all Audubon Board of Education and New Jersey Department of Education requirements:

Name	Sport/Activity	Position	Contractual Rate
Don Seybold	Wrestling	Varsity Coach	\$7,964.00
Dylan Bushby	Wrestling	Assistant Varsity Coach	\$5,315.00
Randy Marr	Wrestling	Assistant Varsity Coach	\$5,315.00
Kyle Muckley	Wrestling	Assistant Varsity Coach	\$5,315.00
John Walsh	Wrestling	Assistant Varsity Coach	\$5,315.00
Keith Allen	Weight Room	Trainer	\$2,436.00

9. + Motion to approve an unpaid leave of absence request from Suzanne McGettigan, cafeteria aide at Mansion Avenue School, effective January 22, 23, 24 and 27, 2020. This motion does not establish past practice.
10. Motion to approve up to 15 staff members (TBD) to facilitate Professional Learning during the February 14, 2020 District In Service; up to 1 hour of prep per topic at the non-instructional AEA contractual rate of \$30 per hour per staff member and up to 1 hour per topic at the AEA contractual rate of \$60 per hour per staff member.

11. Motion to approve Matt Harter, Audubon Jr. /Sr. High School, as a member of the 2019-20 School Improvement Panel (SciP) as mandated by the New Jersey Department of Education; to be paid at the non-instructional AEA contractual rate of \$30.00 per hour.
12. + Motion to approve Christine Karageorgis to prepare for and have conferences with the parents/guardians of each EL student (10 students) outside of school hours; as per AEA contract: up to one (1) hour of preparation per student at the non-instructional AEA contractual rate of \$30 per hour up to one (1) hour per student for parent/guardian conferences at the non-instructional AEA contractual rate of \$30 per hour.
13. + Motion to approve an unpaid leave of absence request from Michela Carr, Part-time Secretary to the Mansion principal, effective February 13, 14 and 18, 2020. This motion does not establish past practice.
14. Motion to approve Robert Buchs, Audubon Junior-Senior High School Principal as the Administrative Internship mentor for Cheryl Fisher for the Spring of 2020 as defined by Wilmington University's Practicum in School Leadership.

Mentor Agreement

Motion to Approve Items 1 through 14: _____ Second: _____

Roll Call:

- | | | | |
|-----------------------|-------------------|-------------------|-------------------|
| ___ James Blumenstein | ___ Pam Chiaradia | ___ Ralph Gilmore | ___ Nancy Schiavo |
| ___ Marianne Brown | ___ Allison Cox | ___ Joseph Ryan | ___ Jeff Whitman |
| ___ Tara Butrica | ___ Ammie Davis | | |

XVI. REPORTS:

XVII. HIB District Report

	January 2019	BULLYING INCIDENTS REPORT		
	SCHOOL	Confirmed HIB	Non-HIB	Total
XVIII.	AHS #6633	1	0	1
	HAS	0	0	0
	MAS	0	0	0

Superintendent's Report

- XIX. (2018) Program Representatives:**
- A. CCESC Rep. Rotation: **TBD**
 - B. CCSBA Rep. Rotation: **TBD**
 - C. AEF Representative: **Mrs. Chiaradia**

XX. Board Member Comments

XXI. Public Participation: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XXII. Executive Session

1. Motion to move the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. **Action may be taken.**

Motion to Approve: _____ Second: _____

Time: _____ Voice Count: _____

2. Motion to reconvene the Board of Education, by Resolution.

Motion to Approve: _____ Second: _____

Time: _____ Voice Count: _____

XXIII. ADJOURNMENT

1. The next Board of Education meeting is scheduled for Wednesday, February 19, 2020 in the Audubon Junior-Senior High School Library Media Center at 7:00 PM.

2. Motion to adjourn meeting at approximately _____ pm.

Motion to Approve: _____ Second: _____

.Roll Call:

___ Marianne Brown	___ Allison Cox	___ Joseph Ryan	___ Tara Sullivan-Butrica
___ James Blumenstein	___ Ammie Davis	___ Nancy Schiavo	___ Jeff Whitman
___ Pam Chiaradia	___ Ralph Gilmore		

The Audubon Board of Education reserves the right to add and/or delete motions or make changes to motions in this agenda up to the time of the meeting and during the actual meeting.